

**Income Guidelines w/Acceptable Documentation**

*Reference Material – May Be Reviewed w/Applicant*

- Proof of Income Eligibility (*see income guidelines chart - 70% of the Lower Living Standard Income Level, and income sources listed below*) – hard copy documentation for each source of income is required. **Note:** documentation (*ex: pay stub*) must include the **Name** of the family member.

*(Cash Welfare, Food Stamps, and Supplemental Security Income recipients are automatically low-income eligible. Verification of benefit is required. Youth with approved disabilities may be determined as a family of one for purposes of income eligibility.)*

*Income Guidelines – based on earnings for 6 months prior to application*

<b>Household Income* Must Not Exceed 70% of the Lower Living or Poverty Income Guidelines</b>				
<b>Family Size</b>	<b>Annual Income</b>	<b>or Monthly Income</b>	<b>or Bi-Weekly Income</b>	<b>or Weekly Income</b>
1	\$10,830	\$902	\$416	\$208
2	\$15,578	\$1298	\$599	\$300
3	\$21,379	\$1,782	\$822	\$411
4	\$26,392	\$2,199	\$1,015	\$508
5	\$31,148	\$2,596	\$1,198	\$599
6	\$36,424	\$3,035	\$1,401	\$700
7	\$41,700	\$3,475	\$1,604	\$802
8	\$46,976	\$3,915	\$1,807	\$903
9	\$52,252	\$4,354	\$2,010	\$1,005
10	\$57,528	\$4,794	\$2,213	\$1,106

*Refer to Program Operator for family size greater than 10*

\* Income amounts are determined before taxes and other deductions are taken. Income requirements are subject to update by the NYS Department of Labor (last updated April 2009).

*Income Sources to Include and Acceptable Documentation*

<b>Include For Determination</b>	<b>Do Not Include</b>
• Wages, Salaries ( <i>gross</i> ), including Tips	• Unemployment Insurance Benefits
• Net earnings from self-employment	• Public Assistance ( <i>welfare</i> )
• Interest & Dividends from savings & investments	• Supplement Security Income (SSI)
• Pension Income ( <i>all types</i> )	• Lump-sum ( <i>one-time</i> ) Worker’s Comp
• Rental Income ( <i>net</i> )	• Lump-sum ( <i>one-time</i> ) Insurance Awards
• Alimony	• Lump-sum Inheritance
• Lifetime Annuities/awards	• Proceeds from sell of property
• Disability Benefits ( <i>except one-time lump-sum</i> )	• Child Support
• Worker’s Compensation ( <i>except one-time lump-sum</i> )	• Tax Refunds
• College/university grants, aid fellowship	• Loans
• Military Family Allotments	• Gifts
	• Pell Grants or Federal Work Study
	• Active Duty Pay for Veterans

- Other required documents include: proof of identity such as SS card, and date of birth such as birth certificate.